

Freedom of Information Request**Ref: UHB 18-185**

Date 18 May 2018

By Email

Dear Sir

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

- 1) Please confirm whether you have a permanent guardian of safe working hours in place at the trust. Please confirm their length of service in the guardian role.**

Yes. We can confirm the Trust has a permanent guardian of safe working hours who was appointed August 2016.

- 2) Please detail the total number of exception reports submitted during 2016/17 and 2017/18.**

We are able to obtain this information however we have decided to apply **Section 21** of the FOIA as this information is reasonably accessible in the public domain in the Guardian Reports in the 'Key Publications' section of the Trust's website. This can be found on the following link: <http://www.uhbristol.nhs.uk/about-us/key-publications>. Section 21 of the FOIA provides that we are not obliged to provide the requested information is already reasonably accessible and therefore we are withholding this information at this time

- 3) Please detail the number of exception reports submitted during the time frame which focus on staff shortages/rota gaps.**

We are unable to provide this information as the Trust does not hold the data in a format that would enable us to fully respond to your request to the level of detail required and a manual trawl for this information would significantly exceed the 18 hours limit set down by the FOI as the reasonable limit. **Section 12** of the FOIA provides that we are not obliged to spend in excess of 18 hours in any sixty day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time.

- 4) Please provide anonymised text for all of the reports fulfilling the above criteria.**

We are unable to provide this information as the Trust does not hold the data in a format that would enable us to fully respond to your request to the level of detail required and a manual trawl for this information would significantly exceed the 18 hours limit set down by the FOI as the reasonable limit. **Section 12** of the FOIA provides that we are not obliged to spend in excess of 18 hours in any sixty day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time.

5) Please provide the total number of clinical vacancies currently at the trust, separated however trust figures are usually detailed.

We are unable to obtain this information at present as we do not have the centralised oversight of this yet. The Trust should have this information in the level of detail required by the end of May. Should you still require this information, we will be happy to send it to you in June.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

FOI Administrator