From 1st Jan 2017 all Pharmacy departments will be using EDGE to provide authorisation for supporting a trial.

**Pharmacy – process for gaining support authorisation**

* Send an email to the relevant pharmacy point(s) of contact summarising the pharmacy requirements, proposed start and end dates and recruitment numbers attaching:
  + Protocol
  + pharmacy manual
  + Patient Information Sheet (PIS)
  + any other relevant information (including funding)
* The Pharmacist will add themselves to the site study record on EDGE and initiate the applicable Pharmacy workflow (examples of the workflows can be found here: <https://www.edge.nhs.uk/GovernanceWorkflow> )
* The Pharmacist will carry out their usual review and if there are any comments will add these into the applicable comments box in the workflow. All personnel who have been added to the site study record will be able to view the workflow and any comments.
* Once the review is finalised and Pharmacy are able to support the study they will complete the workflow on EDGE. This will enable a clear audit trail and reduce the number of emails (and subsequent filing that is required).  If Pharmacy are unable to support the study they will contact the relevant personnel to discuss and update the comments box in EDGE.

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| --- | --- | --- |
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For copies of Pharmacy Standard Operating Procedures and further guidance, contact [pharmacytrials@UHBW.nhs.uk](mailto:pharmacytrials@UHBW.nhs.uk) or telephone 0117 34 24175. UHBWTrust staff can find procedures on the Document Management Service, via Connect.