**TMPL\_017**

**Research proposal draft template**

*The first table is designed to get you thinking about what, why and how you are going to do it, and what resources you need. This can help you get down your ideas on paper, without the formality of a grant application layout.*

*The second table is designed as a mini grant application using headings that are found on most application forms (adapted from our Above and Beyond and Research Capability Funding grants).*

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| **TABLE 1. Get down your ideas** |
| What do you want to do?  |
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| Why do you want to do it (why is it important)? |
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| Have you talked to colleagues? What were their comments? (positive and negative) |
|  |
| Have you talked to patients/public (e.g. friends/family)? What were their comments? (positive and negative) |
|  |
| What has already been done (do you need to do a literature review)? |
|  |
| What specifically do you want to do (goals)? |
|  |
| How are you going to achieve your goals? |
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| What do you need in order to achieve your goals (resources; including personnel with specialist expertise)? |
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| How much will it cost? (personnel, equipment, consumables; computers, software etc.) |
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| **TABLE 2. Grant application style** |
| **1. Principal Investigator:** |
| **2. Title:** |
| **3. Lay Summary (150 words):** |
| **4. Summary (250 words):** |
| **5. Co-applicants:** |
| **6. Collaborators:** |
| **7. Roles and expertise of each applicant/collaborator:** |
| **8. Background (300 words):** |
| **9. Objectives (200 words):** |
| **10. Study design 400 words:** *Methodology/Protocol/how many patients/length of study/type of study etc.* |
| **11. Gantt chart** *This should show the timescale for each stage of the project – can append separately* |
| **12. Patient and Public Involvement (PPI) in research.***Have you involved patients or the public? If so explain how, and what their comments were regarding study design, feasibility, need for the work etc.**If not explain why.* |
| **13. Intellectual Property***You may not have answers to this section yet. Contact Research & Devlopment if you are unsure and need help.This section is now on most larger grant applications and needs to be thought about early on***:****a) Who will be bringing what previous knowledge or other information**? *(this is known as background IP, e.g. software, questionnaires, novel equipment)***b) How will the IP be managed and exploited (Foreground IP)?** |
| **14. Past track record of the PI in research:****a) Publications****b) Previous grants held** *(state whether you were the principal investigator or co-applicant)* |
| **15. Finance***Give a detailed breakdown of all costs by year, including personnel, equipment, consumables, salaries, travel, PPI expenses.* |