

Freedom of Information Request**Ref: UHB 17-058**

Date 4 April 2017

[REDACTED]
[REDACTED]

Dear [REDACTED]

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

Please could you send me the following documents, in relation to the above vacancy, under the Freedom of Information Act 2000;

1. All application forms of the candidates who applied for the post (names and addresses can be redacted):

We have not provided the information in the requested format as we have considered that there is the potential for the individuals to be identified, when considered with other information that may be in the public domain. In our view disclosure of this information would breach the Data Protection Act. Therefore please find that Section 40 (2) exemption contained within the Freedom of Information Act 2000 is engaged. Section 40 is the exemption for personal information.

2. The job advert for the post and where it was placed:

Please see attachment 1

3. Person specification, job description/role specification:

Please see attachment 1

4. The score sheets of all candidates (names can be redacted):

We have not provided the information in the requested format as we have considered that there is the potential for the individuals to be identified, when considered with other information that may be in the public domain. In our view disclosure of this information would breach the Data Protection Act. Therefore please find that Section 40 (2) exemption contained within the Freedom of Information Act 2000 is engaged. Section 40 is the exemption for personal information.

5. Written guidance for the short listing panel:

Please see attachment 2

6. The equal opportunities policy:

Please see attachment 3

7. All information and documents relating to your recruitment practices including policies and procedures:

Please see attachment 4

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

[Redacted signature]